



GOVT. OF ASSAM

**OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
DHUBRI MEDICAL COLLEGE & HOSPITAL, DHUBRI, ASSAM, PIN- 783324
Email : dhubrimch@gmail.com**

No. DMCH/Account/2023/439

Dated : 09/08/2023

**Short Notice Inviting Tender for the work of Supply of Bio-Medical Waste
Management Non-chlorinated Plastic Bags to Dhubri Medical College & Hospital**

The Principal cum Chief Superintendent, DMC&H hereby invites open tenders in **ONE ENVOLOP SYSTEM** for work of **Supply of Bio-Medical Waste Management Non-chlorinated Plastic Bags to Dhubri Medical College & Hospital**. Interested bidder shall submit the bid in the Tender-box during Office hours (10.00 AM –4.00 PM) at the Office of the Principal cum Chief Superintendent, Dhubri Medical College & Hospital, Dhubri, Assam during working days.

The bidder is expected to examine all instructions, terms and conditions in the bid documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

Tender should be addressed to - The Principal cum Chief Superintendent, Dhubri Medical College & Hospital (DMC&H), R.K. Mission Road, Jhagarpar-783325, Dhubri, Assam.

Important Points:

Date and Time of Bid opening	09/08/2023 from 12:00 Noon
Last Date and Time of Bid submission	16/08/2023 upto 4:00 PM
Date and Time of Opening Bid	17/08/2023 at 1:00 PM
Tender Processing Fee (Non-Refundable)	Rs.2000/- (Rupee Two Thousand)
EMD (Refundable)	Rs.10,000/- (Rupee Ten thousand)

The details Bid document can be downloaded from Website: www.dhubrimedicalcollege.in

*Sd/-
Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri-Assam*

Sealed Tenders are hereby invited from authorized firms affixing court fee of Rs.8.25 (Rupees Eight and Paise Twenty Five) for **of Supply of Bio-Medical Waste Management Non-chlorinated Plastic Bags to Dhubri Medical College & Hospital.**

GENERAL CONDITIONS

a). ***Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand)*** in the form of a Demand Draft issued in favour of or assigned to “HMS of Dhubri Medical College and Hospital” and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Earnest money will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the EMD proof in original.** The EMD of the unsuccessful bidders would be returned within 60 days after finalization of tender after filling of an application. No interest will be paid on EMD at the time of refund. The EMD shall be forfeited if the bidder withdraws its bid within the valid period i.e. 60(sixty) days, if fails to sign the contract agreement as per provision of bidding document and fails to furnish performance security deposit as per provision of bid document. Firms registered under MSME are exempted from EMD, subject to submission of appropriate documents.

b). ***Tender Processing Fee of Rs. 2000/- (Rupees Two thousand only)*** in the form of a Demand Draft issued in favour of or assigned to “HMS of Dhubri Medical College and Hospital” and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Tender Fee will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the Tender Fee proof in original.** The Tender Processing Fee is non-refundable.

c).***Performance Security*** – The Successful bidder have to furnish Performance Security equivalent of ***Rs.15,000/- (Rupees Fifteen thousand)*** in form of DD/FD in favour “HMS of Dhubri Medical College and Hospital” for 16 months, which shall be refundable after successful completion of contract period i.e. for 1(one) year from the date of issue of LOA.

SCOPE OF WORK

The order quantity will be based on the actual requirements of the Office of the Principal cum Chief Superintendent, DMCH for supply.

ELIGIBILITY CRITERIA

The bidder should be bonafide which means an entity-

- a. Having a valid Trade License by the competent authority.
- b. Having PAN
- c. Having GST Registration Certificate
- d. A notarized self-declaration that the vendor has not been black listed by any institution of Central/State Govt. earlier.
- e. Certificate from “Central Institute of Plastics Engineering and Technology” (CIPET), Guwahati for the quoted item/s.
- f. Bidder shall be manufacturer/producer, authorized from Pollution Control Board, Assam. Valid consent to operate certificate under the provision to be submit.

ITEM SPECIFICATION

1. The bags shall be non-chlorinated.
2. The thickness of bags shall not be less than 50 microns.
3. The following labels shall be printed on the bag



HANDLE WITH CARE



HANDLE WITH CARE

Day..... Month..... Year.....
Date of Generation.....

Waste category No.	
Waste Class No.	
Waste description.	
Sender's Name & Address	Receiver's Name & Address
Phone No.	Phone No.
Contact Person.	Contact Person.
In case of emergency please contact	
Name & Address	
Phone No.	

4. The Yellow coloured bag shall contain Biohazard and cytotoxic hazard symbols and Red coloured bag shall contain only the biohazard symbol.
5. Labels and details shall be non-washable and prominently visible.
6. The bags should be as per the BIS Standards or Plastic Waste Management Rules,2016.

DELIVERY PLACE

The items/articles to be supplied in the Central Store of Dhubri Medical College & Hospital, falling to which the penalty clause would be applicable. Items is required to supply within 2(two) days from the issue of supply order.

OTHER IMPORTANT INFORMATIONS

- a. All the pages of the bid including enclosures should be numbered and must be duly filled in, signed and stumped by the bidder or his authorized representative. Offer received without signature and seal on all pages are liable to be reject. The bid should be accompanied by *Annexure-A*.

- b. The tender shall be open in presence of bidders or their authorized representative if they wish to attend. (only 1 representative) duly supported by authorization will be allowed.
- c. Unsatisfactory performance of any bidder in terms of delays, withdrawing from bids on opening of bids resulting in re-tendering of job, etc can result in dropping the bidder.
- d. The application should be complete in all respect. Conditional/incomplete applications are liable to be rejected.
- e. Sub-Contract of work is not allowed.
- f. The Rates should be quoted exclusive of taxes and inclusive of all charges like, transportation, labour, etc. Overwriting in rates will not be accepted.
- g. The Principal cum Chief Superintendent reserves the right to accept or reject and to annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders. In case of annulment all bids submitted and bid securities shall be returned to the bidders. DMCH does not pledge itself to accept the lowest rate.
- h. In case a proposal is accepted the firm shall sign an agreement with DMCH for rate contract. The cost of agreement is to be borne by the successful bidder.
- i. Tendering authority may call for sample verification, if required.
- j. The Principal cum Chief Superintendent reserves the right to impose/add any other condition for regulating the contract in public interest.
- k. The Principal cum Chief Superintendent reserves the right to negotiate price before finalization and award of contract.

PENALTY CLAUSE

Penalty in case of undue delay in supply, violation of Terms & Condition as per Contract agreement could be in the form of deduction from the total amount payable to the supplier/ bidder for the work or the security deposit shall be forfeited.

VALIDITY OF OFFER OF SUCCESSFUL BIDDER

The rate is initially for a period of one (01) year from the date of issue of award of contract. DMC&H, Dhubri shall, however, reserve the right to terminate the contract at any time without assigning any reason. Any request for increase in the approved rate (including taxes) will not be entertained for any reason during the contract period.

PAYMENT PROVISION

- a) No advance payments will be made to the successful bidder.
- b) Payments towards the supply of the item will be made strictly as per rules of the Tender Inviting Authority. Payment will be made only after satisfactory supply of entire ordered quantity.

- c) On completion of supplies of ordered quantities, bills/invoices should be raised in triplicate in the name of the Tender Inviting Authority for further necessary action.
- d). Payments of bill will depend on the availability of fund and sanction from competent authorities.
- e). Taxes will be deducted as per norms.
- f). No interest will be allowed for late payment.

SIGNING OF CONTRACT

After receiving the Performance Security Deposit from the successful bidder, The signing of contract will be initiated. The cost of signing of agreement is to be bear by the successful bidder.

SUPPLY CONDITIONS

a). Supply Order: Supply order will be placed on the successful bidder at the discretion of the Tender Inviting Authority. Dhubri Medical College & Hospital, Dhubri shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made. The firm should have availability of a responsible person on call on all working days.

- In any case the successful bidder cannot object on the volume of the quantity of the items to be supplied. The quantity of items to be procured shall be at the sole discretion of DMCH depending on actual departmental requirement and fund availability.
- The items required to be supply the successful bidder should strictly be in accordance with the items quoted during the entire period.
- The inspection of supplied goods will be carried out by DMCH. The expired/defected/faulty items is to be replace by the supplier within 2(two) days, failing to which goods will be left at the risk of supplier. In such case strict action shall be taken by DMCH authority.
- The materials shall not be considered delivered until it is approved & received by the competent authority.
- No payment will be made for unsatisfactory supply.

b). Specifications & Quality: The items supplied by the successful bidder shall be of the best quality shall comply with specifications, stipulations and conditions specified.

c). Alternative Purchase: If the successful bidder/supplier fails to execute the order within the stipulated time, the Tender Inviting Authority will be at liberty to make alternative arrangement for purchase of the items for which the purchase order has been placed, from any other sources or from the open market, at the risk and cost of the supplier. This would be in addition to all other penalties including forfeiture of security deposit.

Annexure – A

Sl.No.	Particulars	
Part – I : Bidder Information		
1	Name of Firm/Company/Individual	
2	Official Address With Contact No.	
3	Address for communication with Mobile No.	
Part- II : Documents submitted		
4	Earnest Money Deposit of Rs.10,000/- (Rupees Ten thousand)	DD..... Rs..... Dt.....
5	Non- Refundable Tender Processing Fee of Rs.2000/- (Rupees Two thousand)	DD No..... Rs..... Dt.....
6	Trade License from Competent Authority.	Enclosed at Page :
7	GST Registration Certificate	Enclosed at Page :
8	Permanent Account Number (PAN) Card.	Enclosed at Page :
9	A notarized self-declaration that the vendor has not been black listed by any institution of Central/State Govt. earlier.	Enclosed at Page :
10	Certificate from “ Central Institute of Plastics Engineering and Technology” (CIPET), Guwahati for the quoted item/s.	Enclosed at Page :
11	Bidder shall be manufacturer/producer, authorized from Pollution Control Board, Assam. Valid consent to operate certificate under the provision to be submit.	Enclosed at Page :
12	Each and every pages along with Annexures of the NIT duly signed and stumped on each and every page by the bidder.	Enclosed at Page :
13	Annexure -B	Enclosed at Page :

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE BIDDER WITH SEAL :

Annexure-B

SL.No.	Name of Item	Colour	Size	Unit of Measure	Rate per KG (excluding GST)
1	Non-chlorinated Plastic Bag	Blue	20'' x 24''	Per KG	
2	Non-chlorinated Plastic Bag	Blue	30'' x 36''	Per KG	
3	Non-chlorinated Plastic Bag	Blue	40'' x 48''	Per KG	
4	Non-chlorinated Plastic Bag	Yellow	20'' x 24''	Per KG	
5	Non-chlorinated Plastic Bag	Yellow	30'' x 36''	Per KG	
6	Non-chlorinated Plastic Bag	Yellow	40'' x 48''	Per KG	
7	Non-chlorinated Plastic Bag	Red	20'' x 24''	Per KG	
8	Non-chlorinated Plastic Bag	Red	30'' x 36''	Per KG	
9	Non-chlorinated Plastic Bag	Red	40'' x 48''	Per KG	
10	White Translucent Sharp Container (Puncture & leak proof, temper proof container)	White	6 Liters	Per peice	

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE BIDDER WITH SEAL :